Weekly Report for Week Ending 2/19

Adventium

Ansley Schug

Charles Kanoy

Jeremy Rylicki

Riley Abrahamson

# Status Summary

* UI prototype completed
* Additional OSATE environment installed
* Presented Demo UI to our sponsor and got feedback and areas for improvement.

## Top Highlights

* Riley created a web prototype of the UI for our OSATE plug in
* Our initial presentation went smoothly
* We received participated in our sponsor creating a tutorial for AGREE
* We have a better understanding of what our sponsor is looking for in this project

## Top Lowlights

* The majority of our group members ran into issues installing the OSATE IDE and associated tools for it

# Activities, Accomplishments, and Project Effort

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Member** | **Activity** | **Description** | **Status** | **Effort** |
| Team | Weekly Team Meeting | We worked together to prepare our initial presentation and add initial issues to the GitHub page | Complete | 1 hr |
| Team | Weekly Sponsor Team Meeting | We met with Danielle to participate in a tutorial revolving around AGREE syntax. | Complete | 1 hr |
| Team | Project specification | Section 4 of the project specification document is complete with use case diagrams. We will fill out the sprint tables per each sprint. | In-Progress | 1 hr |
| Team | Project breakdown | Issues were added to the GitHub and assigned to appropriate members | In-Progress | .5 hr |
| Team | First Presentation | We successfully presented our project and the Demo of the prototype to the class. | Complete | 1 hr |
| Riley Abrahamson | UI Prototype | Riley created a web prototype of what the UI will likely look like for our OSATE plug-in. | In-Progress | 1 hr |

**Tasks for Next Week**

|  |  |  |
| --- | --- | --- |
| **Member** | **Task** | **Description** |
| Team | Weekly team meeting | Every week, we will be meeting to discuss the tasks different members are working on for the project |
| Team | Weekly sponsor team meeting | At least every other week, we will be meeting with our sponsors to discuss progress, clarify discrepancies, and solve collective issues |
| Team | Project specification | We will be adding to the Sprint 2 table in Section 4 of the Project Specification document of what user stories we want to cover and how we want to break them up. |
| Team | Project breakdown | As we get a better idea of the project, we will figure out how to break up the project into tasks for each team member |
| Team | Sprint Schedule | We will be working out what tasks we want to get done according to our 3-way split of the project: front-end, file input, and business logic. |

List any assigned tasks for each team member for the next week. Every team member should have at least one individual assigned task, but you may also list items that are collectively assigned to the entire group (such as team meetings).   
For the next weekly report, you can copy these items into the activities, accomplishments, and project effort table above and add status updates and information for expended effort.

## Risks

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **ID#** | **Status** | **Risk** | **Owner** | **Probability/ Priority** | **Impact** | **Trigger** | **Recommendation / Resolution** |
| R1 | Open | Not knowing how to use OSATE environment | Team | 70% | Team won’t be able to develop without OSATE environment understanding | Lack of documentation/comprehension of documentation | Meet with the sponsor for recommendations on documentation to read and to let them know of the triggered risk |
| R2 | ~~Open~~  Closed | Example documents aren’t sent to team | Team | 20% | Team’s rate of learning the project syntax will be limited | Example FACE models are not received in inbox | Contact sponsor about getting examples |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**Issues**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **ID#** | **RID#** | **Status** | **Issue** | **Owner** | **Due Date** | **Impact** | **Recommendation / Resolution** |
| 1 | R1 | Open | Not knowing how to use OSATE environment | Team | N/A | Since we are not familiar with the OSATE environment, it will be challenging to get started on the project. | With the resources given to us by Adventium, we will take the necessary time to learn how to use OSATE and all the necessary tools that go with it in order to confidently start our project. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Risks and Issues tables should be maintained across multiple documents.

Do not remove issues or risks from the tables once added, but make modifications to the status as necessary.

Use ~~strikethrough text~~ to indicate previous status that is no longer applicable for a given risk.

**Project Success Tracking**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Success Indicator** | 1/26 | 2/02 | 2/09 | 2/16 | 2/23 | 3/02 | 3/09 | 3/16 | 3/23 | 3/30 | 4/06 | 4/13 | 4/20 | 4/27 | 5/04 | |
| Planned milestone events are being met | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Budget is under control | n/a | n/a | n/a | n/a |  |  |  |  |  |  |  |  |  |  |  |
| Quality control results are within specifications | n/a | n/a | n/a | n/a |  |  |  |  |  |  |  |  |  |  |  |
| Change control process shows minimal requests for change | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Project resources are being supplied per schedule | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Project team appears to be cohesive and reasonably happy | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Users seem satisfied with progress of the work | n/a | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Top management remains visibly supportive of project goals | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Third-party vendors are delivering quality items on schedule | n/a | n/a | n/a | n/a |  |  |  |  |  |  |  |  |  |  |  |
| Risk events are under control with nothing unusual appearing | OK | OK | OK | OK |  |  |  |  |  |  |  |  |  |  |  |
| Project training program is progressing according to plan | OK | 1 | 1 | 1 |  |  |  |  |  |  |  |  |  |  |  |
| Relationships with support groups have no identifiable issues | n/a | n/a | n/a | OK |  |  |  |  |  |  |  |  |  |  |  |

Update the Project Success Tracking table for each new weekly report.

Use **OK** to indicate that the project is track according to that criteria. If there is an issue, indicate it with a number and leave a corresponding note in the section below.

Notes:

1: Eclipse has a tendency to cause issues if certain information is out of alignment in the configuration, so we have been working out how to deal with that. We are meeting with our sponsor when we run into issues with our environment. This issue is under control and shouldn’t persist for much longer but should be acknowledged.

2: